

«FirstName» «LastName»

«Affiliation»

«Email»

Tuesday, 30 November 2004

**ISSI Workshop on
Solar dynamics and its effects on heliosphere and Earth
in Bern, Switzerland, on 18-22 April 2005**

Dear Dr. «LastName»

With this letter we should like to invite you to participate and play an active role in a workshop on *Solar dynamics and its effects on heliosphere and Earth*, which is organised and sponsored by the International Space Science Institute (ISSI) in Bern, Switzerland, and will be held on 18–22 April 2005. For information about ISSI please refer to our homepage at <http://www.issi.unibe.ch>.

The idea for such a workshop goes back to January 2003 when the future directions of ISSI were discussed. The International Living With a Star (ILWS) program was considered as one of them, so a group of convenors consisting of Lika Guhathakurta (NASA HQ), Gerhard Haerendel (IU Bremen), Hermann Opgenoorth (ESA ESTEC), and the three of us, formulated the aims and goals of the workshop, drafted a list of invitees, and structured the workshop into five sessions. Subsequently, each session was refined by a session chair to the program as now listed in the attached first circular.

Participation at this workshop is by invitation only. The convenors have endeavoured to create a list of participants who are currently very active in this field and who will cover the relevant topics without making the workshop unwieldy.

ISSI offers to cover your subsistence costs (hotel and meals) while in Bern. However, we are not in a position to cover your travel costs. If you can accept this invitation we ask you to kindly fill in the registration form attached to the circular. Also, please indicate if you agree with the proposed working group assignments.

A printed volume will be published after the workshop in the *Space Sciences Series of ISSI* by Kluwer Academic Publishers (see www.issi.unibe.ch/publications). The volume will be issued both as a hardcover book in our series and also as an issue of the journal *Space Science Reviews*. Papers will be due some 6–8 weeks after the workshop so they can reflect the discussions during the workshop. All papers will be peer reviewed, and the volume is expected to appear some 9–12 months after the workshop.

We hope very much that you will be able to attend this workshop and contribute to the volume described above. At ISSI, Rudolf von Steiger is the responsible local organiser, and Brigitte Fasler will deal with all matters such as reservations, reimbursements, etc. Please let us know at your earliest convenience of your decision, but no later than 15 January 2005, either by fax (+41-31-631-4897) or by e-mail (vsteiger@issi.unibe.ch). We will then contact you again with a second circular giving more detailed information about the workshop and the accommodation in Bern.

We are looking forward to welcoming you to ISSI at the workshop next Spring.

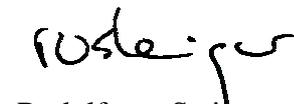
With best regards,
Yours sincerely,



Roger M. Bonnet



Götz Paschmann



Rudolf von Steiger